



THE RUBBER BOARD
(Ministry of Commerce & Industry, Govt. of India)

KOTTAYAM

ADVT.NO. 1/2010

Applications on prescribed form are invited from eligible candidates for the following posts. Last date for the closure of receipt of applications in the Rubber Board is 06.04.2010. The last date for the closure of receipt of applications in the Rubber Board by post in respect of candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep or abroad is 13.04.2010. The date for determining eligibility of all candidates in every respect shall be the normal closing date notified for receipt of applications viz. 06.04.2010.

1) Assistant Director (Excise) - Two vacancies (SC-1, ST-1). Scale of pay: Rs.15600-39100 (PB3) plus Grade Pay Rs.5400/-. Age: 40 years. **Qualifications: Essential:** (1) A Bachelor's degree in any discipline from a recognised University OR Pass in the Intermediate Examination of the Institute of Cost and Works Accountants of India or Institute of Chartered Accountants of India. (2) Eight years experience in the field of revenue Intelligence and assessment/collection of taxes/duties OR in inspection/maintenance of books of accounts and records of companies/ firms. **Desirable:** Degree in Law from a recognised University. Place of posting: Anywhere in India.

2) Assistant Director (Statistics & Planning) - One vacancy (reserved for SC). Scale of pay: Rs.15600-39100 (PB3) plus Grade Pay Rs.5400/-. Age: 40 years. **Qualifications: Essential:** (1) Masters' Degree in Statistics/Agricultural Statistics/Econometrics from a recognised University or equivalent. (2) Six years experience in collection, compilation and analysis of statistical data relating to plantation crops. Place of posting : Anywhere in Kerala.

3) Assistant Accounts Officer - One vacancy (unreserved). Scale of pay: Rs.9300-34800 (PB2) plus Grade Pay Rs.4600/-. Age: 35 years. **Qualifications: Essential:** Pass in final examination of the Institute of Chartered Accountants of India or the Institute of Cost & Works Accountants of India OR Bachelor's degree in any discipline with pass in Section Officers Grade Examination/Junior Accounts Officers Grade Examination conducted by Comptroller & Auditor General of India OR Bachelor's degree with pass in the Intermediate examination of the Institute of Chartered Accountants of India or Institute of Cost & Works Accountants of India with six years experience or M.Com with Advanced Accountancy/Cost Accountancy as special subject with eight years experience in maintenance of books of accounts and preparation of financial statements in a Government/Statutory Body/Public Sector Undertaking/Public/Private Limited Companies or in a firm of Chartered Accountants/Cost Accountants in accounting/auditing. **Desirable :** Knowledge of Treasury/Govt. accounts, Service and Financial rules. Place of posting: Anywhere in Kerala.

4) Assistant Statistician - One vacancy (reserved for SC). Scale of pay: Rs.9300-34800 (PB2) plus Grade Pay Rs.4600/-. Age: 40 years. **Qualifications: Essential:** 1) Master's degree in Statistics/Agricultural Statistics/Econometrics from a recognised University or equivalent. 2) Five years experience in the application of statistical methods to problems of research dealing with plantation crops preferably rubber, or in collection, analysis and interpretation of statistical data relating to any plantations or Agricultural crops. Place of posting: Anywhere in Kerala.

5) **Field Officer** - Twenty vacancies. Age: 27 years. Scale of pay: Rs.9300-34800 (PB2) plus Grade Pay Rs.4200/-. **Qualifications: Essential:** Bachelor's degree in Agriculture or Master's degree in Botany from a recognised University or equivalent. Place of posting: **10 for North Eastern region** (UR-5, OBC-1, SC-3, ST-1) **and 10 for other regions**(UR-5, OBC-2, SC-3).

6) **Shift Supervisor** - Four vacancies (UR-1, OBC-1,SC-1,ST-1). Scale of pay: Rs.5200-20200 (PB1) plus Grade Pay Rs.2800/-. Age: 30 years. **Qualifications: Essential:** (1) Diploma in Engineering (Chemical/ Electrical/ Mechanical/ Polymer/Rubber Technology). (2) Two years experience as Supervisor in a processing factory in operation/ maintenance. **Desirable:-** Experience in a natural rubber processing factory. Place of posting: Anywhere in Kerala.

7) **Scientific Assistant** - Three vacancies: (UR-1, SC-1, ST-1). Scale of pay : Rs. 5200-20200 (PB1) plus Grade Pay Rs.2800/-. Age: 30 years. **Qualifications: Essential :** Bachelors Degree in Botany/ Chemistry/ Zoology from a recognised University or equivalent **Desirable:** Two years experience in laboratory techniques. Place of posting: Anywhere in Kerala.

8) **Farm Assistant** - Four vacancies (unreserved). Scale of pay: Rs.5200-20200 (PB1) plus Grade Pay Rs.2400/-. Age: 27 years. **Qualifications: Essential:** 1) Pass in SSLC or equivalent. 2) Diploma in Agriculture/Horticulture/Natural Rubber Production OR Vocational Higher Secondary(Agriculture) from Government/ recognised Institute or equivalent. Place of posting: Anywhere in India.

9) **Surveyor** - Four vacancies (unreserved). Scale of pay: Rs.5200-20200 (PB1) plus Grade Pay Rs.2400/-. Age: 27 years. **Qualifications: Essential:** 1) Pass in SSLC or equivalent. 2) Pass in Higher Survey or Diploma/Certificate in Chain Survey/Prismatic Compass Survey/ Total Survey or equivalent. **Desirable:** Two years experience in survey. Place of posting: **2 for North Eastern region and 2 for other regions.**

10) **Rubber Tapping Demonstrator** - Three vacancies (OBC-2, SC-1). Scale of pay: Rs.5200-20200 (PB1) plus Grade Pay Rs.2000/-. Age: 27 years. **Qualifications: Essential :** (1) Pass in SSLC or equivalent. (2) Proficiency Certificate in tapping issued by Rubber Board. (3) Three years experience in tapping in rubber as evidenced by certificate issued by authorized signatory of Rubber Producers' Societies/large estates/ companies. Place of posting : Anywhere in India.

11) **Staff Car Driver (Ordinary Grade)** - Four vacancies (UR-3, OBC-1). Scale of pay: Rs.5200-20200 (PB1) plus Grade Pay Rs.1900/-. Age: 27 years. **Qualifications: Essential :**(1) Pass in SSLC or equivalent. (2) Heavy duty Driving Licence (3) Three years experience as Driver in Govt. Department/Statutory Bodies/Public Sector Undertakings/ Public or Private Limited Companies. Place of posting : Anywhere in Kerala.

12) **Peon/Watcher** – Nine vacancies (UR-5, OBC-3, SC-1). Out of nine posts, two posts are reserved for Physically Handicapped persons and one for Ex-serviceman. Scale of pay: Rs.5200-20200 (PB1) plus Grade Pay Rs.1800/-. Age: 27 years. **Qualifications: Essential :** Pass in SSLC or equivalent. Place of posting : Anywhere in Kerala.

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- Minimum and maximum age limits will be as on 06.04.2010. The age limit shown against all Sl. Nos. is normal maximum age limit. Maximum age is relaxable upto 5 years for SC/ST candidates and upto 3 years for OBC candidates in respect of vacancies reserved for them. Age is also relaxable for certain other categories.

- Prescribed EQs are bare minimum and mere possession of same does not entitle candidates to be called for test/interview. Where number of applications received is large, the Board will **shortlist the candidates to be called for test/interview.**
- Filled in applications with photocopies of certificates and marklists starting from SSLC or equivalent, experience, caste etc in an envelope superscribed "Application for the post of" should be sent to the Secretary, Rubber Board, Sub Jail Road, Kottayam-686 002, Kerala, so as to reach him on or before the date prescribed for the closure of the receipt of applications.

Note: Applications must be sent in the format given in Employment News. The application forms can also be downloaded from Board's website www.rubberboard.org.in. Applications sent in any other format are liable to be rejected. All the posts carry Dearness Allowance and other benefits as applicable to Central Government Employees. Selected candidates are liable to serve anywhere in India. Candidates applying for the vacancies at North Eastern region should attend test/interview at Guwahati/Agartala. Candidates employed in Govt. service/Autonomous bodies/Govt. undertakings should send their applications through proper channel. Incomplete and late applications will not be considered. The Board reserves the right not to fill up all or any of the posts. Canvassing in any form will be a disqualification. The number of vacancies indicated above are provisional which includes the vacancies anticipated for the next one year and the same may vary depending on the actual requirement.

* Government strives to have workforce which reflects gender balance and women candidates are encouraged to apply.

Kottayam
23.02.2010

sd/-
SECRETARY

APPLICATION FORM

Affix a recent
passport size
photograph

1. Post applied for :
2. Name with initials (in block letters) :
3. Age & date of birth :
4. Permanent address with pin code :
5. a) Address for communication with pin code :
- b) Landline number :
- c) Mobile number :
- d) E-mail address :
6. Father's/Husband's name :
7. Religion and caste :
8. Whether belongs to SC/ST/OBC/PH/ Ex-servicemen (proof to be furnished) :
9. Nationality :
10. Choice of place of posting for the posts of Field Officer / Surveyor. : North Eastern region / other regions
(Please make (√) mark against choice of posting).

11. Educational qualifications :

Sl. No.	Qualifications (starting from SSLC/Matriculation onwards)	Board/ University	Year	Divn / % of marks

12. Experience:

Post held	Institution	Period	
		From	To

13. Any other relevant information :

I hereby declare that the information given above is correct and complete to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature/appointment may be cancelled without further notice.

Place:

Date:

Signature of candidate